

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF JOHNSON COUNTY

FY 2022

On this the 9th day of May 2022, the Commssioners' Court, with the following members being present

- Roger Harmon - County Judge
- Rick Bailey - Commissioner Pct #1
- Kenny Howell - Commissioner Pct #2
- Mike White - Commissioner Pct #3
- Larry Woolley - Commissioner Pct #4

The following proceedings were had, to-wit:

THAT WHEREAS, theretofore, on September 7, 2021 the Court heard and approved the budget for the year 2022 for Johnson County, and

WHEREAS, on proper application, the Commissioners' Court has transferred an existing budget surplus to a budget of a similar kind and fund. The transfer does not increase the total of the budget.

The following transfers to said budget are hereby authorized:

Department Name: Sheriff-Jail Department #: 5610

TRANSFER FROM:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Personnel Salaries	0100-5610-51030-LE	500,000.00
TOTAL TRANSFERRED FROM:		\$500,000.00

TRANSFER TO:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Overtime Compensation	0100-5610-51100-LE	500,000.00
TOTAL TRANSFERRED TO:		\$500,000.00

EXPLANATION:
 To cover overtime cost for the Jail COMMISSIONERS COURT

Department Head: _____ Date: MAY 09 2022

THE COUNTY OF JOHNSON ROUND DOLLARS ONLY **Approved**

BY: 
 Roger Harmon, County Judge

Date received by the County Judge's Office: _____ Date Received by Budget Coordinator: _____

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The following transfers to said budget are hereby authorized:

Department Name: Non-Departmental Department #: 5100

TRANSFER FROM:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
<u>Operating Reserve</u>	<u>0100-5100-53970-GG</u>	<u>4,792.00</u>
TOTAL TRANSFERRED FROM:		<u>\$4,792.00</u>

TRANSFER TO:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
<u>Medical Examiner Contract</u>	<u>0100-6430-54340-PH</u>	<u>3,792.00</u>
<u>Real Property Acquisition</u>	<u>0100-5100-56520-GG</u>	<u>1,000.00</u>
TOTAL TRANSFERRED TO:		<u>\$4,792.00</u>

EXPLANATION:
To cover budget shortage

COMMISSIONERS COURT

Department Head: _____

Date: MAY 09 2022

THE COUNTY OF JOHNSON ROUND DOLLARS ONLY

Approved

BY: 
Roger Harmon, County Judge

Date received by the County Judge's Office: _____

Date Received by Budget Coordinator: _____

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FY 2022

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The following transfers to said budget are hereby authorized:

Department Name: Facilities Management Department #: 4071

TRANSFER FROM:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Janitorial Supplies	0100-4071-53350-GG	1,000.00
TOTAL TRANSFERRED FROM:		\$1,000.00

TRANSFER TO:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Mileage	0100-4071-54101-GG	1,000.00
TOTAL TRANSFERRED TO:		\$1,000.00

EXPLANATION: Transferring funds to open a mileage account

Department Head: Joshua Green

Date: 5/2/2022 COMMISSIONERS COURT

THE COUNTY OF JOHNSON ROUND DOLLARS ONLY

BY: Roger Harmon, County Judge

MAY 09 2022 Approved

Date received by the County Judge's Office:

Date Received by Budget Coordinator:

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF JOHNSON COUNTY

FY 2022

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The following transfers to said budget are hereby authorized:

Department Name: District Attorney District Attorney Department #: 4760

TRANSFER FROM:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
<u>Polygraph Tests</u>	<u>0100-4760-54070-LE</u>	<u>3,000.00</u>
TOTAL TRANSFERRED FROM:		<u>\$3,000.00</u>

TRANSFER TO:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
<u>Petroleum Products</u>	<u>0100-4760-53400-LE</u>	<u>3,000.00</u>
TOTAL TRANSFERRED TO:		<u>\$3,000.00</u>

EXPLANATION:

To cover budget shortage

COMMISSIONERS COURT

Department Head: _____

Date: MAY 09 2022

THE COUNTY OF JOHNSON

ROUND DOLLARS ONLY

Approved

BY: 
Roger Harmon, County Judge

Date received by the County Judge's Office: _____

Date Received by Budget Coordinator: _____

Training / Seminar Approval Form

Department Name: Purchasing

Seminar Name: TxPPA Summer Conference

Purpose: Training

Place: Galveston TX

Date: July 10-14, 2022

Who Will Be Attending:

Kristi Shaw

Donna White

This Training/ Seminar is necessary for the following reasons:

- | | |
|--|--|
| <input type="checkbox"/> Required continuing education | <input checked="" type="checkbox"/> Job training |
| <input type="checkbox"/> Improve work performance | <input type="checkbox"/> Required certification |

Attach Registration Form and Complete the following information:

Amount of registration \$450.00 each Date registration is due June 1st 2022

- Return check to department head
- Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature: *Ralph McBrown*

COMMISSIONERS COURT

SEND FORM TO COUNTY JUDGE'S OFFICE

MAY 09 2022

RECEIVED BY COUNTY JUDGE'S OFFICE _____ DATE: _____

APPROVED BY COMMISSIONER'S COURT: _____ DATE: **Approved**



2022 SUMMER CONFERENCE

The 2022 TxPPA Summer Conference is being held July 10-14 at the beautiful Moody Gardens Hotel and Conference Center in Galveston!

Go check Moody out at [Moody Gardens Galveston Texas | Hotel & Amusement Theme Parks | Houston Attractions | Family & Group Vacation Ideas TX](#)

The room rate for the conference is \$189 per night which is an outstanding rate for a hotel offering resort amenities this close to the beach in July! Bring your family and enjoy some time in the sun!

Our Summer Conference program is nearly complete. We have invited three lawyers, former city officials, the CIO of a large University and some wonderful accountants to join us as speakers and presenters. We'll have great sessions on topics that include the latest in Texas procurement law, HUB and information Technology, among many other issues. Conference fees will be as follows:

Early Bird Member - \$450.00 (cutoff date June 1st)

Regular Member - \$525.00

Early Bird Non-Member - \$625.00

Regular Non-Member - \$675.00

If you're not currently a TxPPA member, Agency and Individual memberships are only \$75. Join today at <https://txppa.memberclicks.net/> and save on conference registration!

PRE-CONFERENCE

In addition to the regular program, we are hosting two pre-conference seminars, Construction Laws in Texas with Mikki Morris, J.D. and P-Cards from A-Z, with Jeff Spears, certified P-Card Administrator. If you register for the conference there is no additional charge, however, if you only want to attend one of these sessions on Monday, July 11 at 1:00 the charge is \$100. Space is limited and more details to come.

VENDOR/PARTNER EXPOSITION

We have a HUGE Vendor/Partner exposition planned that will bring in some of the best service and goods providers to visit with each of us and expand competition for your agency.

Conference Registration will open online on February 21, 2022 at www.txppa.org.

Please join us!



2022 Summer Conference Program Schedule

Moody Gardens | Galveston, TX
July 11 - 14, 2022

Plan to join the Texas Public Purchasing Association (TxPPA) for the premier conference for public purchasing professionals throughout the state of Texas. The organization provides top-notch professional development and networking opportunities. Receive the information, tools, and resources needed to help you in your day-to-day. Registration is available online at txppa.org.

Monday, July 11, 2022

10:00 am | TxPPA Board Meeting

1:00 pm | Pre-Conference Seminars

Seminar 1 - Topic: P-Cards from A to Z, Speaker: Jeff Spears

Seminar 2 - Topic: Construction Law in Texas, Speaker: Mikki Morris, JD

Tuesday, July 12, 2022

7:30 am - 8:15 am | Conference Welcome and Opening Remarks - Welcome by Mike Loftin, Assistant City Manager and CFO, City of Galveston

8:15 am - 10:00 am | Opening General Session, Speaker: Craig Passey

10:15 am - 12:00 pm | General Session: Statewide HUB Program, Speaker: Maya Ingram, Texas Comptroller of Public Accounts - HUB

12:00 pm - 1:00 pm | Lunch

1:00 pm - 2:15pm | General Session Speaker: Ron Holifield, Chief Executive Officer - Strategic Government Resources (SGR)

2:30 pm - 3:45 pm | General Session: Center for Procurement Excellence, Speaker: Dr. Brian Lines, Associate Professor - The University of Kansas

3:45 pm - 4:15 pm | Information Session on TxPPA Board, Presenter: Cindy White, TxPPA President, and Director of Purchasing - Collins County Community College

4:15 pm - 5:30pm | General Session: Roundtable Speaker: Tim Slifka, Purchasing Manager - City of Southlake

6:00 pm - 8:30 pm | Opening Reception

Wednesday, July 13, 2022

7:00 am - 7:30 am | Breakfast

7:30 am - 9:15 am | Breakout Session I

Session A: *5 Things I Wish I Knew—A Game Show Style Presentation on What Buyers Should Understand about Vendors and Vice Versa*, Speaker: Derrick Strand, Executive Director - UPPCC

Session B: Speaker: Dustin Lanier, CPPO, Founder - Civicinitiatives.com

9:30 am - 10:45am | Breakout Session II

Session A: *Sustainability*, Speaker: Bob Wooten, Tradition Energy Senior Consultant

Session B: Speaker: Hershhal Becker, Chief Procurement Officer - Texas Department of Information Resources (DIR)

11:00 am - 12:15 pm | Breakout Session III

Session A, Speaker: Craig Passey

Session B, Speaker: Matthew Oyer, Chief Learning Officer - NASPO

12:30 pm - 5:00 pm | Vendor Extravaganza and Lunch

5:00 pm | Dinner on Your Own

Thursday, July 14, 2022

7:30 am - 8:45 am | General Session: *Leasing in General: Pros/Cons - Things to Look For*

9:00 am - 10:15 am | General Session, Speaker: David Yarken, Founder + CEO - Procurated

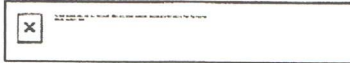
10:30 am - 12:00 pm | Purchasing Roundtable Agency Discussion, Moderator: Alan Phillips, Alvin Community College

Learn more and register today at www.txppa.org.

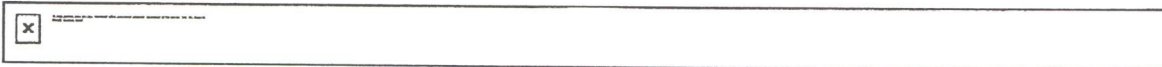
Donna White

From: hotelreservations@moodygardens.org
Sent: Wednesday, February 23, 2022 12:39 PM
To: Donna White
Subject: Moody Gardens Hotel - Reservation Confirmation

*** External sender - use caution with links or attachments ***



[PLAY](#) [STAY](#) [PLAN EVENT](#) [DINING](#) [SPA](#) [GOLF](#) [INFO](#) [GET INVOLVED](#)



RESERVATION CONFIRMATION

Dear Donna White,

It's our pleasure to welcome you to Moody Gardens Hotel in Galveston, Texas.

Please review the following reservation information which has been confirmed on your behalf. If you have any questions or concerns regarding the reservation, please contact us at your earliest convenience by calling us at 409-683-1299 or email at hotelreservations@moodygardens.org.

RESERVATION DETAILS

Reservation #:	70466	Booked On:	February 23, 2022
Guest Name:	Donna White	Guaranteed By:	Visa 8443
Arrival Date:	Jul 11, 2022	Deposit Received:	\$0.00
Departure Date:	Jul 14, 2022	Total Charges:	\$567.00
Number of Night(s):	3	Total Taxes:	\$85.05
Number of	2 Adult(s)	Grand Total:	\$652.05
Guest(s):	0 Children	Balance Due:	\$652.05

ROOM DETAILS

Accommodation:	Two Queens Pyramid View
Quantity:	1



Spacious 500 square foot guestroom with views of the Moody Gardens Pyramids. Indulgent amenities like plush bathrobes, lighted vanities, full length mirrors, extra pillows compliment the hi-tech appointments which include two, two-line telephones, complimentary wireless internet, and in-room safes. [LEARN MORE](#)

Rate Reserved: Texas Public Purchasing Associ
Monday, 07/11/2022 for 3 night(s): \$567.00

ENHANCEMENT DETAILS

SPA & ACTIVITIES DETAILS

BOOKING POLICIES

Cancellations: Reservations must be cancelled seventy two hours prior to your arrival by 4 p.m. local time to avoid a penalty of first night's room and tax. The credit card on file "WILL BE CHARGED" the first night's room and tax as a deposit towards your stay three days prior to arrival if not cancelled.

Modifications: Call 409-683-1299 for any cancellations or date changes to your reservation. Changing an arrival date to a later date or a departure date to an earlier date is not allowed. To avoid cancellation fees, alternative dates must remain the same number of nights as the original reservation; any new rates would apply. This option is not available for Moody Gardens Hotel's special events, holidays or race weekends.

Guarantee Policy: Moody Gardens Hotel is a cashless resort. All reservations are required to have the first night's room and tax before arrival. If the credit card on file is declined for any reason, the reservation will be cancelled and cannot be held. All reservations will have the first night's room and tax before arrival.

Debit Card Policy: At check in, the card provided will be authorized for \$50 per day toward hotel incidentals. Debit card users If this authorization is not used during your stay the authorization

will be returned to your account 2-10 business days after check out.

Check-In: Check-in time is 4:00 PM.

Check-Out: Check-out time is 12:00 PM.

Pets Policy: We appreciate the special relationship between pets and their owners, however, pets are not allowed at Moody Gardens Hotel.

Smoking Policy: All accommodations are smoke-free. Smoking is only permitted in designated outdoor smoking areas. In the event that a room or other interior space needs to be cleaned due to any measure of smoke residue or damage the guest will be assessed a \$300.00 cleaning fee.

Parking: Self Parking is complimentary. Valet Parking is \$22 per night.

Special Requests: Our team will do our best to note special requests including early arrivals, bed types and specific room assignments. We are unable to guarantee such requests prior to arrival.

Pyramid Promise: Your experience will be Clean, Safe, and Fun, following all the CDC guidelines. [Click here](#) to find out more about what we're doing to keep you safe.

Your Privacy: Moody Gardens Hotel is committed to protecting the information of our guests and any visitors to our website. You may review our complete privacy policy and site security information by [clicking here](#).

Open Carry Policy: "Pursuant to section 30.07, penal code (trespass by license holder with an openly carried handgun), a person licensed under sub-chapter h, chapter 411, government code (handgun licensing law), may not enter this property with a handgun that is carried openly".

Thanks again for choosing to stay with us. Please do not hesitate to contact us with any questions or concerns at 409-683-1299 or email us at hotelreservations@moodygardens.org.

We look forward to welcoming you soon!

Kristi Shaw

From: hotelreservations@moodygardens.org
Sent: Wednesday, February 23, 2022 12:31 PM
To: Kristi Shaw
Subject: Moody Gardens Hotel - Reservation Confirmation

You don't often get email from hotelreservations@moodygardens.org. [Learn why this is important](#)

*** External sender - use caution with links or attachments ***



PLAY STAY PLAN EVENT DINING SPA GOLF INFO GET INVOLVED



RESERVATION CONFIRMATION

Dear Kristi Shaw,

It's our pleasure to welcome you to Moody Gardens Hotel in Galveston, Texas.

Please review the following reservation information which has been confirmed on your behalf. If you have any questions or concerns regarding the reservation, please contact us at your earliest convenience by calling us at [409-683-1299](tel:409-683-1299) or email at hotelreservations@moodygardens.org.

RESERVATION DETAILS

Reservation #:	70463	Booked On:	February 23, 2022
Guest Name:	Kristi Shaw	Guaranteed By:	Master Card 1967
Arrival Date:	Jul 10, 2022	Deposit Received:	\$0.00
Departure Date:	Jul 14, 2022	Total Charges:	\$756.00
Number of Night(s):	4	Total Taxes:	\$113.40
Number of Guest(s):	1 Adult(s)	Grand Total:	\$869.40
	0 Children	Balance Due:	\$869.40

ROOM DETAILS

Accommodation: Two Queens Pyramid View
Quantity: 1



Spacious 500 square foot guestroom with views of the Moody Gardens Pyramids. Indulgent amenities like plush bathrobes, lighted vanities, full length mirrors, extra pillows compliment the hi-tech appointments which include two, two-line telephones, complimentary wireless internet, and in-room safes.

[LEARN MORE](#)

Date Reserved: Texas Public Purchasing Associ
Sunday, 07/10/2022 for 4 night(s): \$756.00

ENHANCEMENT DETAILS

SPA & ACTIVITIES DETAILS

BOOKING POLICIES

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We look forward to welcoming you soon!

All the Best,
Moody Gardens Hotel Team



Training / Seminar Approval Form

Department Name: JOHNSON COUNTY COURT AT LAW NO. 1

Seminar Name: 2022 Leadership for Support Staff

Purpose: Continuing Education

Place: Galveston, Texas

Date: June 5-8

Who Will Be Attending:

Amy Findley

Bianca Hadley

This Training/ Seminar is necessary for the following reasons:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Required continuing education | <input type="checkbox"/> Job training |
| <input type="checkbox"/> Improve work performance | <input type="checkbox"/> Required certification |

Attach Registration Form and Complete the following information:

Amount of registration \$ 510.00 Date registration is due by May 24, 2022

- Return check to department head
- Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature:



SEND FORM TO COUNTY JUDGE'S OFFICE

COMMISSIONERS COURT

RECEIVED BY COUNTY JUDGE'S OFFICE _____ DATE: _____

MAY 09 2022

APPROVED BY COMMISSIONER'S COURT: _____ DATE: _____

Approved

You are now Registered for this event!

Please print and keep this page for your records. Some characters (', ") may not properly display.

Registration ID: 17145
Date Registered: 2022-04-05 18:52:46
Event: 2022 Leadership for Support Staff Conference
Cost: \$255.00
Name: Findley , Amy
Title: Court Coordinator
Agency: Johnson County Court at Law No. 1
County: Johnson
Address: 204 S. Buffalo Ave. || Cleburne, TX 76033
Phone: (817) 556-6353
Email: afindley@johnsoncountytexas.org
TCOLE PID:

As an option you may pay online by credit card or electronic check. If you are paying for multiple registrations at a time be sure each person has been registered separately and include all names in the Participant Names field on checkout.

[PAY ONLINE](#)

Cancellation Policy:

If paid, full refunds will be given to those who cancel in writing more than ten (10) working days prior to the training. A refund of 70% of the fees paid will be authorized when a written request for cancellation and refund of conference or program fees is submitted less than ten (10) working days prior to the scheduled start of the program. If unpaid, those who cancel in writing more than ten (10) working days prior to the training will have all fees waived. When a written request for cancellation is submitted less than ten (10) working days prior to the scheduled start of the program, the participant will be responsible for 30% of the conference rate at the time they registered. The Correctional Management Institute of Texas reserves the right to retain or collect fees in full for those who fail to cancel in writing prior to the training or for those who fail to attend. Substitutions are permitted at anytime.

Payment Information: CMIT accepts cash and check payments as well as Visa and MasterCard. To make a credit card payment, please contact CMIT by phone or click the Pay Online link above (if provided).

Please make checks payable to Sam Houston State University - CMIT.

Mail checks to CMIT, George J. Beto Criminal Justice Center, Sam Houston State University, Huntsville, TX 77341-2296.

You are now Registered for this event!

Please print and keep this page for your records. Some characters (' , ") may not properly display.

Registration ID: 17146
Date Registered: 2022-04-05 18:54:09
Event: 2022 Leadership for Support Staff Conference
Cost: \$255.00
Name: Hadley , Bianca
Title: Court Coordinator
Agency: Johnson County Court at Law No. 1
County: Johnson
Address: 204 S. Buffalo Ave. | | Cleburne, TX 76033
Phone: 8175566353
Email: bhadley@johnsoncountytexas.org
TCOLE PID:

As an **option** you may pay online by credit card or electronic check. If you are paying for multiple registrations at a time be sure each person has been registered separately and include all names in the Participant Names field on checkout.

[Pay Online](#)

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Please make checks payable to Sam Houston State University - CMIT.

Mail checks to CMIT, George J. Beto Criminal Justice Center, Sam Houston State University, Huntsville, TX 77341-2296.

Jail/Prison

Community
Corrections

Leadership

Support Staff

Other

2022 Leadership for Support Staff Conference

TOPICS COVERED:

- Will be announced at a later date.

[CLICK TO REGISTER NOW](#)

WHO SHOULD ATTEND:

- Community Corrections
- Leadership
- Support Staff
- Administrative Assistants
- Court Coordinators
- Office Managers
- Law Enforcement Personnel
- Probation Personnel
- Staff Assistants
- County Clerk

[PROGRAM AGENDA](#)

DATE/TIME:

Jun 05 (03:00 pm) - 08, 2022 (12:00 pm)

REGISTRATION DEADLINE:

May 24, 2022

FEE POLICY:

Early Registration - \$255.00
Late Fee - \$25

TRAINING HOURS: UP TO 16

LOCATION INFORMATION:

The San Luis Resort
5222 Seawall Boulevard
Galveston, TX. 77551

HOTEL INFORMATION: *

The San Luis Resort
5222 Seawall Boulevard
Galveston, TX. 77551
800-392-5937 (make sure to tell them you are with the
Leadership for Support Staff Conference when making
reservations)

Single occupancy: Current Prevailing Per Diem
Double occupancy: \$164

Check-in/ Registration will begin Sunday, June 5, 2022

For more information, contact:

Elizabeth Klawinsky, Project Coordinator
Correctional Management Institute of Texas
George J. Beto Criminal Justice Building
Sam Houston State University
Huntsville, TX 77341-2296
Fax: (936) 294-1671

Cancellation Policy:

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Phone: (936) 294-1639
klawinsky@shsu.edu

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* Unless otherwise noted, hotel arrangements are the responsibility of the participant.



Leadership *for* Support Staff

JUNE 5-8, 2022 • GALVESTON, TX

Sunday, June 5

3:00-5:00pm Registration

San Luis Conference Center Foyer

Monday, June 6

7:30-8:00am Registration

San Luis Conference Center Foyer

7:30-9:30am Morning Refreshments

Visit with Exhibitors

8:00-9:30am GENERAL SESSION
**Want a Little Whine with That?
Overcoming Mindless Complaining**
Randy Garner

Mainsail

9:30-10:00am Morning Break

Visit with Exhibitors

10:00am-12:00pm GENERAL SESSION
How to be a Terrible Boss: How to Suck at Leadership
Randy Garner

Mainsail

12:00-1:30pm Lunch

1:30-3:00pm BREAKOUT SESSIONS (choose one)

I The Unworkaholic: A Journey to Work/Life Cohesion
Kenya Walton

Mainsail

II What we can Learn from Geese and 12 Mighty Orphans
Mark Warren

Elissa

**III Working with Two Unique Employee Types:
The Rock and the Hard Place**
Antisha D. Walley

Windjammer

3:00-3:30pm Afternoon Break

Visit with Exhibitors

3:30-5:00pm BREAKOUT SESSIONS (repeated from 1:30pm)

Tuesday, June 7

7:30–9:30am	Morning Refreshments	<i>Visit with Exhibitors</i>
8:00–9:30am	BREAKOUT SESSIONS (choose one)	
	I Coffee Talk – Boosting Workplace Morale Donald Houck	<i>Mainsail</i>
	II The Principle of Legitimacy Mark Warren	<i>Elissa</i>
	III Being a Trauma Informed Care Ainsworth Lightbody, PhD	<i>Windjammer</i>
9:30–10:00am	Morning Break	<i>Visit with Exhibitors</i>
10:00–11:30am	BREAKOUT SESSIONS (repeated from 8:00am)	
11:30am–1:00pm	Lunch	
1:00–2:30pm	BREAKOUT SESSIONS (choose one)	
	I What’s Love Got to Do with It? Erin Robison	<i>Mainsail</i>
	II Functional PowerPoint Design Anthony Zarzoza	<i>Elissa</i>
	III Workplace Violence Prevention Leo Perez	<i>Windjammer</i>
2:30–3:00pm	Afternoon Break	<i>Visit with Exhibitors</i>
3:00–4:30pm	BREAKOUT SESSIONS (repeated from 1:00pm)	

Wednesday, June 8

7:30–9:30am	Morning Refreshments	
8:00am–12:00pm	GENERAL SESSION Equip to Lead Thecia Jenkins	<i>Mainsail</i>

TRAVEL PROCEDURES
HOTEL RESERVATION REQUEST

(EMAIL THIS FORM COMPLETED TO PURCHASING)

Note: When the Purchasing Department reserves the room; the payment will be processed and paid for on the credit card. The Purchasing department will need your hotel receipt as soon as you return. Do not request monies from the auditor's office on your regular travel form. Purchasing will forward this form to the auditor's office as backup.

DATE: 4-5-2022 DEPARTMENT: CCL#1

PERSON SENDING REQUEST: Amy Findley

Person(s) Name Attending: 1. Amy Findley CONF# HFTKT
2. Bianca Hadley CONF# K6TNU
3. _____
4. _____

How many rooms: 2 (Please add any special requirements)

Hotel Name: The San Luis Resort
Hotel Address: 5222 Seawall Boulevard City: Galveston State: TX Zip: 77551
Hotel Telephone #: 409-744-1500

Function Attending: 2022 Leadership for Support Staff

Date of Check in: 6-5-2022

Date of Check out: 6-8-2022

Joann @ The San Luis Resort

Parking @
Resort fees no charge

valet @ discounted
Rate \$15 per Day

Deanna
Lisa
Tatiana

Training / Seminar Approval Form

Department Name: Public Works

Seminar Name: Teex OSSF Designated Representative EU WWW305 112

Purpose: Designated Representative Training

Place: 200 Victory Circle Canyon, TX 79015

Date: 5/16/2022 -5/18/2022

Who Will Be Attending:
Nigel Russell

This Training/ Seminar is necessary for the following reasons:

- | | |
|--|--|
| <input type="checkbox"/> Required continuing education | <input type="checkbox"/> Job training |
| <input type="checkbox"/> Improve work performance | <input checked="" type="checkbox"/> Required certification |

Attach Registration Form and Complete the following information:

Amount of registration \$ 565.00 Date registration is due upon receipt of invoice

- Return check to department head
- Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature:



SEND FORM TO COUNTY JUDGE'S OFFICE

COMMISSIONERS COURT

RECEIVED BY COUNTY JUDGE'S OFFICE _____ DATE: MAY 09 2022

APPROVED BY COMMISSIONER'S COURT: _____ DATE: **Approved**

Julie Edmiston

From: Nigel Russell <nigel.russell.5@gmail.com>
Sent: Monday, May 2, 2022 11:38 AM
To: Julie Edmiston
Subject: TEEX Registration Confirmation
Attachments: mime-attachment

You don't often get email from nigel.russell.5@gmail.com. [Learn why this is important](#)

*** External sender - use caution with links or attachments ***

Begin forwarded message:

From: myTeex Student Portal <eLearning@teex.tamu.edu>
Date: May 2, 2022 at 11:35:05 CDT
To: Nigel Paul Russell <nigel.russell.5@gmail.com>
Subject: TEEX Registration Confirmation

Thank you for choosing TEEX for your training needs. Your registration was successfully processed. Below is a summary of your registration.

Date: 05/02/2022
Trace Number: TC1651491294588

Participant Information

Action Required:

You are not enrolled in the class until TEEX has received your PO within 48 hours of registration and it has been approved by TEEX. All PO's must be submitted within 48 hours of registration and must contain the following information:

- Agency or company name
- Billing address
- Contact name and phone number
- Description of goods and/or services or class name, date, and location
- Amount of charges
- Authorized signature
- Tax Payer ID, EIN or FEIN

You will be notified once you are confirmed in the class.

Class Name / Class ID: OSSF - Designated Representative / EU-WWW305-112

May 16 - 18, 2022 / Class Start Time: 8:00 AM CST (Class Fee = \$565.00)

West Texas A&M JBK Student Ctr

200 Victory Circle

Canyon, Texas 79015

TEEX ID: 1995394 / Nigel Russell
PO=22-2717, Receipt #: N1651491294811 \$0.00

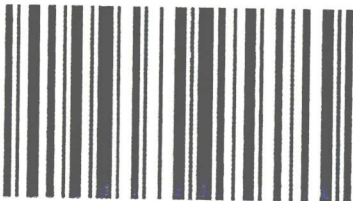
Total Payment: \$0.00

Balance Due: \$565.00

If you have questions regarding this registration, please call (979) 458-9188 or email ITSI@teex.tamu.edu.

In the event TEEX cancels a class, all participants will be notified.

Participant Policies including, but not limited to, Transfer, Cancellation, and Release of Liability.





TRAINING ▾

EVENTS ▾

SERVICES ▾

STUDENT RESOURCES ▾

ABOUT US ▾

CONTACT US ▾

ESPAÑOL ▾

This schedule is subject to change without notice. If you have not received confirmation of the class prior to the class start, please contact the division at (800) 723-3811 or (800) SAFE-811 or itsi@teex.tamu.edu to get the latest schedule.

Course Description



The OSSF - Designated Representative course not only prepares local government personnel to enforce TCEQ OSSF rules and regulations in coordination with the commission, participants also receive information specific to the proper design, construction, and operation of multiple on-site sewage disposal systems along with best practices linked to the proper response to complaint calls. Once students successfully complete the course, they may apply directly with TCEQ to take the licensing examination at either a TCEQ Regional Office or at an approved Computer Based Testing (CBT) Center.

Special Note: Beginning September 1, 2020 TEEX will no longer administer the OSSF Designated Representative paper-based exam. After September 1, 2020 the Designated Representative exam will be available through CBT - see WWW901 for more details.

Prerequisites

There are no prerequisites for this course.

Course Completion Requirements

TCEQ Licensing Requirements

Contact Information

Infrastructure Training & Safety Institute
OSHA Training Institute Education Center
Phone: (979) 458-9188 | Toll-Free: (800) 723-3811 or (800) SAFE-811
Email: itsi@teex.tamu.edu

Related Courses

- [Water Utilities Safety](#)
- [OSSF - Installer I](#)
- [OSSF - Installer II](#)
- [OSSF - Site Evaluator](#)

Policies

[TEEX Policies](#)
[TEEX Participant Handbook](#)

TRAVEL PROCEDURES
HOTEL RESERVATION REQUEST

(EMAIL THIS FORM COMPLETED TO PURCHASING)

Note: When the Purchasing Department reserves the room; the payment will be processed and paid for on the credit card. The Purchasing department will need your hotel receipt as soon as you return. Do not request monies from the auditor's office on your regular travel form. Purchasing will forward this form to the auditor's office as backup.

DATE: 4/28/2022 DEPARTMENT: Public Works

PERSON SENDING REQUEST: Julie Edmiston

Person(s) Name Attending: 1. Nigel Russell
2. _____
3. _____
4. _____

How many rooms: 1 (Please add any special requirements)

Hotel Name: Best Western Palo Duro Canyon Inn & Suites

Hotel Address: 2801 4th Avenue City: Canyon State: Tx Zip: 79015

Hotel Telephone #: 806-655-1818

Function Attending: Teex OSSF Designated Representative Class

Date of Check in: 05/15/2022

Date of Check out: 05/18/2022



We look forward to seeing you soon Nigel Russell

Confirmation Number: 105352872

Best Western Palo Duro Canyon Inn & Suites



[2801 4th Avenue](#)
[Canyon, Texas](#)
[79015-4227, United States](#)



Hotel
[\(806\) 655-1818](#)
 Reservations
[855-564-2515](#)

HOTEL AMENITIES



Your Stay**

CHECK-IN 3:00 PM
Sunday 15 MAY 2022

CHECK-OUT 11:00 AM
Wednesday 18 MAY 2022


Room 1	
Room	Suite-1 King Bed
Rate	Government Military
Maximum Occupancy	2 Adults
Non-Smoking, High Speed Internet Access, Sofabed, Flat Screen Television, Desk, Full Breakfast	

Reservation Amount	270.00
Other Taxes & Fees	35.10*
Total Stay	305.10
	USD


Cancellation Policy

Cancel before 04:00 PM hotel time on Sat May 14 2022 to avoid a charge

BECAUSE WE CARE ABOUT REWARDING YOU

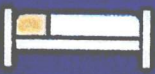


POINTS NEVER EXPIRE



Status Match
NO CATCH.

MATCH ELITE STATUS INSTANTLY



LOWEST FREE NIGHT REDEMPTION THRESHOLD

Join Now



BWH | Hotel Group



WORLDHOTELS
COLLECTION



WORLDHOTELS
LUXURY



WORLDHOTELS
Elite



WORLDHOTELS
Distinctive



WORLDHOTELS
CRAFTED



BW | Best Western
Hotels & Resorts



Duo
Best Western



Vib



PREMIER



Sadir



BW



Radisson



Best Western
PLUS



Aloft



BW Premier



Glo



SureStay
HOTEL GROUP



SureStay



SureStay



SureStay



SureStay

BW | Best Western

Hotels & Resorts















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Each Best Western® branded hotel is independently owned and operated. Each hotel is responsible for complying with all applicable laws. Guest room types, rates, fees, charges, and applicable taxes are determined by each hotel. All reservations and agreements are exclusively between the guest and the hotel.

REQUEST FOR AGENDA PLACEMENT FORM

Submission Deadline - Tuesday, 12:00 PM before Court Dates

SUBMITTED BY: Scott Porter TODAY'S DATE: 4/28/22

DEPARTMENT: Tax Office

SIGNATURE OF DEPARTMENT HEAD: 

REQUESTED AGENDA DATE: 5/9/22

SPECIFIC AGENDA WORDING:

Court approval of erroneous/over payment refunds in excess of \$2,500

COMMISSIONERS COURT
MAY 09 2022

Approved

PERSON(S) TO PRESENT ITEM:

Consent Agenda

SUPPORT MATERIAL: (Must enclose supporting documentation)

TIME:
(Anticipated number of minutes needed to discuss item)

ACTION ITEM:
WORKSHOP:
CONSENT: ✓
EXECUTIVE:

STAFF NOTICE:

COUNTY ATTORNEY: ✓

AUDITOR: ✓

PERSONNEL:

BUDGET COORDINATOR:

IT DEPARTMENT:

PURCHASING DEPARTMENT:

PUBLIC WORKS:

OTHER:

This Section to be completed by County Judge's Office

ASSIGNED AGENDA DATE: _____

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE:

COURT MEMBER APPROVAL: _____

DATE: _____

Refund Detail Report

Account #	Fiduciary	Payee	Type	Amount	Interest	Recalc Date	Status	State	Age Days	Modified By	Modified Date
126-0020-01612	5020000008	CORELOGIC TAX SERVICE	Over Payment	\$3,237.47	\$0.00	12/30/2021	Open	CommissionerC ourtApproval	116	jrachall@joco.spindlemedia.com	4/20/2022
126-0540-06050	5020000008	CORELOGIC TAX SERVICE	Over Payment	\$6,617.63	\$0.00	12/30/2021	Open	CommissionerC ourtApproval	116	jrachall@joco.spindlemedia.com	4/20/2022
126-2060-08040	5020000008	CORELOGIC TAX SERVICE	Over Payment	\$5,050.00	\$0.00	12/30/2021	Open	CommissionerC ourtApproval	116	jrachall@joco.spindlemedia.com	4/20/2022
126-2618-13190	5020000008	CORELOGIC TAX SERVICE	Over Payment	\$4,682.06	\$0.00	12/30/2021	Open	CommissionerC ourtApproval	116	jrachall@joco.spindlemedia.com	4/20/2022
126-2662-00330	5020000008	CORELOGIC TAX SERVICE	Over Payment	\$3,198.06	\$0.00	12/30/2021	Open	CommissionerC ourtApproval	116	jrachall@joco.spindlemedia.com	4/20/2022
126-2703-01100	5020000008	CORELOGIC TAX SERVICE	Over Payment	\$8,442.43	\$0.00	12/30/2021	Open	CommissionerC ourtApproval	116	jrachall@joco.spindlemedia.com	4/20/2022
126-2703-02290	5020000008	CORELOGIC TAX SERVICE	Over Payment	\$3,291.49	\$0.00	12/30/2021	Open	CommissionerC ourtApproval	116	jrachall@joco.spindlemedia.com	4/20/2022
126-2703-06070	5020000008	CORELOGIC TAX SERVICE	Over Payment	\$6,010.69	\$0.00	12/30/2021	Open	CommissionerC ourtApproval	116	jrachall@joco.spindlemedia.com	4/20/2022
126-2703-11110	5020000008	CORELOGIC TAX SERVICE	Over Payment	\$8,085.36	\$0.00	12/30/2021	Open	CommissionerC ourtApproval	116	jrachall@joco.spindlemedia.com	4/20/2022
126-2708-26220	5020000008	CORELOGIC TAX SERVICE	Over Payment	\$6,180.77	\$0.00	12/30/2021	Open	CommissionerC ourtApproval	116	jrachall@joco.spindlemedia.com	4/20/2022
126-2708-30390	5020000008	CORELOGIC TAX SERVICE	Over Payment	\$9,497.45	\$0.00	12/30/2021	Open	CommissionerC ourtApproval	116	jrachall@joco.spindlemedia.com	4/20/2022
126-2961-00010		CORELOGIC TAX SERVICE	Over Payment	\$10,487.72	\$0.00	2/7/2022	Open	CommissionerC ourtApproval	77	jrachall@joco.spindlemedia.com	4/20/2022

Refund Detail Report

Account #	Fiduciary	Payee	Type	Amount	Interest	Recalc Date	Status	State	Age Days	Modified By	Modified Date
126-3206-00070	5020000008	CORELOGIC TAX SERVICE	Over Payment	\$5,524.04	\$0.00	12/30/2021	Open	CommissionerCourtApproval	116	jrachall@joco.spindlemedia.com	4/20/2022
126-3436-00520	5020000008	CORELOGIC TAX SERVICE	Over Payment	\$4,347.98	\$0.00	12/30/2021	Open	CommissionerCourtApproval	116	jrachall@joco.spindlemedia.com	4/20/2022
126-3476-00110	5020000008	CORELOGIC TAX SERVICE	Over Payment	\$3,587.64	\$0.00	12/30/2021	Open	CommissionerCourtApproval	116	jrachall@joco.spindlemedia.com	4/20/2022
126-4246-01020		CORELOGIC TAX SERVICE	Over Payment	\$3,781.55	\$0.00	11/2/2021	Open	CommissionerCourtApproval	174	jrachall@joco.spindlemedia.com	4/20/2022
42030364	5020000008	CORELOGIC TAX SERVICE	Over Payment	\$3,225.71	\$0.00	12/30/2021	Open	CommissionerCourtApproval	116	jrachall@joco.spindlemedia.com	4/20/2022
42078880	5020000008	CORELOGIC TAX SERVICE	Over Payment	\$2,750.23	\$0.00	12/30/2021	Open	CommissionerCourtApproval	116	jrachall@joco.spindlemedia.com	4/20/2022
			Total	\$97,998.28	\$0.00						

Number of Accounts: 18

Number of Records: 18